WHAT THE DETAILED IMPORT REVIEW CAN LOOK LIKE

Sample import review

This example shows the kind of written output included in the Detailed import review. The product, supplier, documents and figures are invented. It is not a completed assessment of a real product.

Open questions remain. In this fictional example, resolve the model mismatch and confirm the product-approval route before authorising shipment.

Package illustrated	Detailed import review
Customer	Demonstration buyer, South Africa
Supplier	Demonstration supplier, China
Proposed goods	50 new mains-powered desk fans, model DEMO-FAN-100
Intended use	Resale in South Africa
Buying stage	Quote received; no deposit paid and no shipment booked
Illustrative goods value	USD 20 each x 50 units = USD 1 000
Key limitation	No physical inspection, testing, verified supplier identity or tariff determination

How to read this example

A useful review separates evidence from assumptions. The pages that follow show document gaps, who should act next and which costs still need a quote. None of the fictional evidence has been independently verified.

Package illustrated: **Detailed import review, R2 490**. The fee covers the stated review scope. Applications, testing, authority fees and clearing-agent work are separate.

Evidence, gaps and next steps

The entries below are invented to demonstrate the report format. A status of "Check needed" or "Mismatch" is an open question, not a regulatory decision.

Document / status	Illustrative evidence	What to do next
Product listing and specification Check needed	A fictional listing names DEMO-FAN-100, 230 V mains power and household use.	Obtain a complete datasheet and confirm the exact model to be supplied.
Product and rating-label photos Mismatch	A fictional label photograph uses DEMO-FAN-100A instead.	Resolve the model difference across the quote, label and technical documents.
Supplier quote Information missing	The fictional quote shows 50 units at USD 20. Delivery terms and named place are absent.	Request a revised quote showing the correct model, origin and delivery terms.
Complete technical reports and claimed approvals Evidence missing	Only a one-page supplier certificate image is assumed received. No full report or South African LoA is supplied.	Request existing full reports and confirm the applicable NRCS scope and approval route. Do not treat the image as approval.
Customs registration and shipping arrangements Not confirmed	The fictional buyer has not confirmed its importer registration or appointed a clearing agent.	Confirm the appropriate SARS registration and clearance arrangements before proceeding.

An ordered action plan

1. Buyer and supplier. Confirm the exact model and ask for matching photographs, datasheet and revised quote.

2. Supplier. Provide all existing full reports and claimed approvals for that model, or state which documents are unavailable.

3. Buyer with reviewer or relevant authority. Confirm the applicable product scope, accepted evidence and approval route. Record any ITAC or other regulator questions separately.

4. Buyer and appointed clearing agent. Confirm registration, the proposed tariff treatment, delivery terms and a written estimate of shipment and clearance costs. A binding tariff ruling, if needed, is a separate matter.

5. Buyer. Resolve the remaining questions and arrange any separately agreed applications or testing before authorising shipment. Approval and release remain authority decisions.

Cost planning and review limits

Keep an unknown cost marked unknown. The goods figure below is fictional; the ProperSA package fee is the current published price. No final landed cost is calculated.

Cost item	Amount / status	Basis or next question
Goods	USD 1 000	Fictional quote only. Not a market price or rand conversion.
Freight, insurance and local delivery	Not quoted	Obtain the delivery route, named terms and a written freight quote.
Duty and import VAT	Not calculated	Require appropriate classification, origin, customs value and current rules.
Product testing and official applications	Not quoted	Confirm scope, existing evidence and current official or laboratory charges.
Clearing-agent fees and other shipment charges	Not quoted	Ask for an itemised quote and any exclusions.
ProperSA review service	R2 490	The current Detailed review service fee. Applications and clearance are separate.

What this sample does not establish

- A document-based review identifies likely requirements and unresolved questions; it does not issue a permit, LoA, release or binding tariff ruling.
- The fictional certificate has not been authenticated, and no supplier due diligence or product testing is represented as completed.
- The cost sheet separates known figures from unknown costs. It is not a final landed-cost quote.
- A real report records the actual evidence supplied, relevant sources and date checked. Product or model changes can require a new review.

Official sources to check for a real order

SARS: Imports and customs clearance

SARS: Registration, Licensing and Accreditation

SARS: Invoice requirements for Customs, SC-CF-30

NRCS: Imports and exports

ITAC: Import control

Want a review of your product? See propersa.co.za/services/check-before-you-import. Read the scope and exclusions before ordering. Your actual report and follow-up messages stay in your private portal.